

State telecommunications management manual

State of California
Department of General Services

Telecommunications Division
Sacramento, California

Category:

**Telephone
Directories**

Chapter Title:

Introduction

Chapter Number:

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Revised:

POLICY

State Telephone Directory

The TD publishes a State Telephone Directory. State agencies are responsible for timely submission of information for inclusion in the directory.

There is a reporting process for agencies to keep listings current in Directory Services' State Telephone Directory master file. The State of California Telephone Directory yellow and white pages are printed from this master file. Timely reporting ensures accurate and current information is published for state and local government personnel and general public use.

DIRECTIVE

Public Telephone Directory

State agencies are responsible for timely submission of information for inclusion in the directory.

This process ensures accurate and current information is also published in public telephone directories for use by the citizens of California who need to contact a state agency.